



## Contract

between

**The Swiss Confederation,**  
represented by **the Swiss Federal Department of Foreign Affairs,**  
acting through  
**Peace and Human Rights Division**  
**Bundesgasse 32**  
**3003 Berne**  
**Switzerland**

and

**Akevot - Institute for Israeli-Palestinian Conflict Research**  
**12 David Hachmi St.**  
**6777812 Tel Aviv-Jaffa**  
**Israel**

Concerning the granting of a contribution to the project/activities:

### **Living Memory-Expanding Space for Critical Reflection on the Israeli-Palestinian Conflict through Archival Documentation**

Credit proposal no. 635538  
Contract n° 81068654

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The Swiss Confederation, represented by the Swiss Federal Department of Foreign Affairs, acting through Peace and Human Rights Division (hereinafter "the donor") and Akevot - Institute for Israeli-Palestinian Conflict Research (hereinafter "the organization") agree as follows:

#### **Article 1 Object of the contract**

- 1.1. The donor grants the organization a contribution of maximum CHF 90,000.00 (hereinafter the contribution) as a participation towards the realization of the project/activities of the organization (hereinafter the project/activities) as per description of the project/activities (annex 1) and budget (annex 2), which form an integral part of the present contract.
- 1.2. The contribution of the FDFA is intended to cover at the maximum 67 % of the total budget of the project/activities as accepted by the FDFA. The financing of the remaining amount is assured by the organization and/or by third parties.
- 1.3. The organization commits to use the contribution solely in conformity with the objectives of the project/activities. The organization is solely responsible for the project/activities and the appropriate use of the granted contribution.

## Article 2 Budget

- 2.1. The budget agreed by the parties and detailed in annex 2 must be respected. Any modification requires the prior written approval of the donor.
- 2.2. However, the organization may without prior consultation of the donor make budgetary changes within the budget, provided that these modifications (i) do not cause the total amount of the project/activities budget to be exceeded, (ii) do not exceed 10% per individual budget position, and (iii) are notified to the donor with the next financial report at the latest. If, in the course of the execution of the contract, the organization notices that the budget might be subject to significant modifications (more than 10% per individual budget position) and that differences may arise between the effective expenditures (per different budget position) and those budgeted and/or the project/activities budget considered in its entirety (income and expenses), the organization must immediately inform the donor and request its prior written approval.

## Article 3 Operational and financial reports

- 3.1. The organization shall provide the donor with the following combined operational and financial reports:

Report/Account/Budget	For the period		language	to receive at the latest:	Cp
	from	to			
A Financial Report	01.01.2021	30.06.2021	English	31.07.2021	1
A Operational Report	01.01.2021	30.06.2021	English	31.07.2021	1
- Financial final report	01.01.2021	31.12.2021	English	31.03.2022	1
- Operational Final Report	01.01.2021	31.12.2021	English	31.03.2022	1

- 3.2. The financial reports shall conform to the budget and shall mention expenditures and income, as well as any possible interest income related to the whole project/activities. The accounts, supporting and other documents shall be kept for a period of at least 10 years.
- 3.3. Upon request the organization shall provide the donor with audited financial statements of the whole organization.

## Article 4 Payment

- 4.1. The contribution shall be paid into an interest bearing bank account of the organization in the following manner:
  - a first instalment of CHF 50,000.00 after signing the present contract by both parties
  - a second instalment of CHF 20,000.00 during the month of July 2021 after the receipt and approval by the donor of the document no. A listed under the article 3.1.;
  - a final instalment of a maximum of CHF 20,000.00 after the receipt and approval by the donor of the final operational and financial report listed under the article 3.1.



*Alignment with Other Projects*

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**GENDER AND PROTECTION**

Akevot considers gender mainstreaming in the operation of the organization and in the design of all of our projects, campaigns, and research. Akevot's gender mainstreaming focuses primarily on our overall organizational approach (including hiring and leadership) and inclusion in the audience we reach. As we are using archival material produced by Israeli government officials, the documents are reflective of their time and rarely contain diverse perspectives in terms of gender. When it is possible for us to present diverse stories or stories that highlight diversity, we prioritize doing so.

The "Do No Harm" principle is strictly followed throughout this project and there is no intention to promote access to documentation that may be harmful to victims of human rights violations of all gender identities. In addition, in cases in which sensitive information is revealed, Akevot protects the subjects' identities whenever possible.

